

**MINUTES OF A SPECIAL FINANCE, POLICY & ADMINISTRATION COMMITTEE MEETING HELD ON MONDAY, 18 FEBRUARY 2008 AT 7.30 PM IN THE ROBIN ROOM, THE CASTLE, HERTFORD**

PRESENT: Councillor Miss C J Geall, in the Chair

Councillors J F Cook, J C Hedley, Mrs S M Newton,  
Mrs L E Radford, P A Ruffles, Miss J C S Sartin  
and Mrs B M Wrangles

IN ATTENDANCE: Councillor Mrs B S Haddock  
Councillor Mrs H P Durbin  
Councillor D R Poole  
Councillor R A K Radford  
Councillor N Wilson  
Ms N L Villa, Town Clerk  
Mrs M E Aldrich, Administrative Secretary

**245. APOLOGIES FOR ABSENCE**

There were none

**246. DECLARATIONS OF INTEREST**

Councillor P A Ruffles declared a personal interest in minute 248 – Car Park Resurfacing – Castle Grounds, as he is a member of the Hertfordshire Building Preservation Trust who are tenants on the first floor of the Castle.

**247. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public wishing to speak.

**248. CAR PARK RESURFACING – CASTLE GROUNDS**

The Committee considered a report giving members an update on the latest developments regarding the re-surfacing works and control of parking in the Castle Grounds car park.

The following was agreed:

- (a) It was noted that the re-surfacing work to the castle would take place over a period of two weeks, commencing 14<sup>th</sup> April 2008 and that there would be no car parking available at the Castle during these works.
- (b) The revised car parking arrangements be approved.
- (c) To allow in principle controlled access to the Castle Grounds within working hours.

- (d) A letter be sent to regular, non tenant/staff member users of the car park to inform them of the introduction of controlled access.
- (e) The reimbursement of staff parking charges during the resurfacing work, for castle events and for individual staff members to be identified and approved following the introduction of the controlled parking.