

HERTFORD TOWN COUNCIL ANNUAL MEETING
THURSDAY 18 MAY 2017
COMMENCING AT 7.30PM

Guests and members of the public are asked to be in their seats by 7.20pm.

At 7.25pm the Honor Bearer will ask everyone to be upstanding for the Mayor and the Mayor, Town Clerk and Councillors will enter the chamber and take their seats.

AGENDA

The retiring Mayor's Chaplain, Canon Terence Phipps, will lead opening prayers (remain standing).

The Retiring Mayor will declare the meeting open and ask everyone to be seated. The Retiring Mayor will chair the meeting for the first item of the agenda.

1. ELECTION OF MAYOR FOR THE ENSUING MUNICIPAL YEAR

Councillor Miss Jane Sartin to move and Councillor Mrs Brenda Haddock to second that:

Councillor Mrs Susan Dunkley of 14 Old Hall Street, Hertford be and is hereby elected Chairman of the Council with the style of Town Mayor for the ensuing municipal year and until her successor shall accept office and make and subscribe the required declaration.

2. DECLARATION AND ACCEPTANCE OF OFFICE.

The Town Clerk will ask Councillor Mrs Susan Dunkley to make the formal Declaration and Acceptance of Office.

3. INTERLUDE

The Honor Bearer will ask all present to be upstanding while the Mayor and retiring Mayor withdraw to exchange robes.

There will be a musical interlude.

The Honor Bearer will ask all present to be upstanding and the newly elected Mayor and the past Mayor will return.

4. OATH OF ALLEGIANCE AND MAYOR'S OATH

The Town Clerk will ask the newly elected Mayor to take the Oath of Allegiance and the Mayor's Oath.

5. THE MAYOR'S SPEECH

The newly elected Mayor will make a speech of acceptance.

The newly elected Mayor will chair the remainder of the meeting.

6. VOTE OF THANKS TO THE RETIRING MAYOR

Councillor Peter Ruffles to propose and Councillor Mrs Suzanne Rutland-Barsby to second a vote of thanks to the retiring Mayor.

7. REPLY BY RETIRING MAYOR

Councillor Dr Linda Radford will make a speech in reply.

8. ELECTION OF DEPUTY MAYOR

The Mayor, Councillor Mrs Susan Dunkley to move and Councillor Mrs Rosemary Bolton to second that Councillor Mrs Brenda Haddock be elected Deputy Mayor and Vice Chairman for the ensuing municipal year.

9. RESPONSE BY DEPUTY MAYOR

The newly elected Deputy Mayor will respond.

10. APPOINTMENT OF THE MAYOR'S CHAPLAIN

The Mayor, Councillor Mrs Susan Dunkley to move and the Deputy Mayor Councillor Mrs Brenda Haddock to second the appointment of the Rev'd Jo Loveridge as Mayor's Chaplain for the ensuing municipal year

11. REPORT ON THE RESULTS OF THE RECENT TOWN COUNCIL BY ELECTIONS

The Town Clerk will report on the results of the recent Town Council by elections in Castle and Kingsmead Wards.

12. APPOINTMENT OF STANDING COMMITTEES AND SUB COMMITTEES FOR 2017/18

Councillor Robert Deering to propose and Councillor Mrs Jan Goodeve to second the Appointment of Standing Committees and Sub Committees for the ensuing municipal year – attached as **PAPER A**.

13. TO RECEIVE THE NOMINATION OF LEADER OF THE COUNCIL FROM THE MAJORITY POLITICAL GROUP

Councillor Dr Jacqueline Downs to propose and Councillor Mrs Beryl Wrangles to second the nomination of Councillor Mrs Sally Newton as Leader of the Council.

Councillor Mrs Sally Newton to outline the Council's programme for the year.

14. TO RECEIVE THE NOMINATION OF DEPUTY LEADER OF THE COUNCIL FROM THE MAJORITY POLITICAL GROUP

Cllr Robert Deering to propose and Cllr Mrs Sally Newton to second the nomination of Councillor Miss Jane Sartin as Deputy Leader of the Council.

15. TO MAKE APPOINTMENTS AND NOMINATIONS TO OUTSIDE BODIES

Councillor Andrew Stevenson to propose and Councillor Peter Boyle to second the appointments and nominations to outside bodies. Attached as **PAPER B**.

Councillor Andrew Stevenson recommends that:

- (1) The schedule of appointments and nominations on the schedule attached as Paper B be adopted.
- (2) New appointments be considered at the end of their term of appointment or sooner if a former Councillor or appointee resigns their post.

16. TO DECIDE THE DATES, TIMES AND PLACE OF MEETINGS OF THE COUNCIL FOR THE YEAR

Councillor Steve Cousins to propose and Councillor Miss Malwina Tybinka to second dates, times and place of meetings (subject to the requirement for any additional meetings) for the forthcoming year. Attached as **PAPER C**.

17. RISING OF THE COUNCIL

The Mayor, Councillor Mrs Susan Dunkley, will declare the meeting at an end.

The Honor Bearer will ask all to be upstanding and the Sergeants at Mace will lead the Mayor, the Town Clerk and Councillors from the chamber.

The Toastmaster will ask guests to remain seated until they are asked to move to the reception.

There will be a musical interlude.

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