

**MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 13 JULY 2015**

Present:

The Mayor of Hertford
Councillor Dr L Radford

Councillors

P Boyle, S Cousins, R Deering, Dr J Downs, Mrs S Dunkley, Miss C Geall, Mrs B Haddock, P Ruffles, Mrs S Rutland Barsby, Miss J Sartin and Miss M Tybinka.

Officers

Civic Administration Manager – Ms P Carpenter

Prayers – The Mayor’s Chaplain, The Rev’d Terence Phipps led the Council in the opening prayers.

134. DECLARATIONS OF INTEREST

None

135. MAYOR’S ANNOUNCEMENTS

The Mayor advised that she had attended 30 mayoral engagements since becoming Mayor and was working hard to raise the profiles of both the various organisations and Hertford. The Mayor also confirmed that she had confirmed the date of her civic dinner as 5 March 2016, with the venue yet to be confirmed.

136. THE MINUTES

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 30 March 2015, the Annual Meeting of the Council held on 21 May 2015 and the Special Town Council meeting held on 29 June 2015 be approved as a correct record and the Mayor be authorised to sign the same.

137. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

138. COMMUNITY SERVICES COMMITTEE

Councillor P Ruffles moved the report of the Community Services Committee meeting held on 15 June 2015.

It was **RESOLVED** that:

The report of the Community Services Committee held on 15 June 2015 be received.

139. DEVELOPMENT AND LEISURE COMMITTEE

Councillor Miss J Sartin moved the report of the Development and Leisure Committee meeting held on 22 June 2015 (including the relevant reports of the Planning Sub-Committee meetings of 2 March, 16 March, 30 March, 13 April, 27 April and 1 June 2015)

Minute 70 – Rock at the Castle

The Chairman confirmed that licences had been sought for the proposed extension of the event as well as approval sought from the Police and the number of security personnel increased for the event. Councillors were encouraged to volunteer to assist at the event.

Minute 78 – Maidenhead Street

The Chairman confirmed that she had attended a positive meeting with officers of Hertfordshire County Council and East Herts Council regarding proposals to install planters and update street lighting in Maidenhead Street, and it was hoped that as a result this project could commence reasonably quickly. It had also been proposed to remove the broken gate at the end of Maidenhead Street and replace it with planters on either side of the street in the hope that it would further indicate that the street was in fact pedestrianised. It was requested that once removed, the gates be stored safely in case they were needed at a later date.

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 22 June 2015 (including the relevant reports of the Planning Sub-Committee meetings of 2 March, 16 March, 30 March, 13 April, 27 April and 1 June 2015) be received.

140. FINANCE, POLICY AND ADMINISTRATION

Councillor Miss C Geall moved the report of the meeting of the Finance, Policy and Administration Committee held on 29 June 2015 (including the report of the Personnel Sub Committee held on 1 June 2015)

Min 107 – Grant Application, Future Living, Hertford

This grant application had been deferred by the Finance, Policy and Administration Committee in order to seek clarification of the grant funding requested to complete the sensory garden project. Information had now been received that £5000 was required for the whole project and funding was already in place in the sum of £4,017, leaving a balance required of £983. Future Living was keen to commence work to the garden to Vale House during the summer months and given the gap between Finance, Policy and Administration Committee meeting, the Council considered the application in the light of the clarified information and was happy to authorise a grant of £983

It was **RESOLVED** that:

1. The report of the Finance, Policy and Administration Committee meeting held on 29 June 2015 (including the report of the Personnel Sub Committee held on 1 June 2015) be noted.
2. The Council **approves** a grant of £983 to Future Living for a sensory garden at Vale House
3. The Council **adopts** the Employer Discretion Policy (LGPS) for inclusion within the Constitution.

141. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** that:

In view of the confidential nature of the following items, which relate to business matters of other individuals and organisations, the public shall be excluded while the following items were discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

142. UPDATE ON OUTSTANDING STAFF MATTER

Councillor Deering updated Councillors on an outstanding staff matter.

143. TO CONSIDER THE APPOINTMENT OF AN INTERIM TOWN CLERK

It was **RESOLVED** that:

1. Ms Tricia Carpenter be appointed Interim Town Clerk with immediate effect.
2. The Council delegate authority to Cllrs Miss Geall and R Deering to investigate and authorise payment of the appropriate salary for the Interim Town Clerk.
3. In consultation with Cllrs Miss Geall and R Deering, the Interim Town Clerk was authorised to engage additional support as necessary to assist in covering the role of Civic Administration Manager.

There being no further business, the meeting closed at 2005