

**MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 27 OCTOBER 2014**

Present:

The Mayor of Hertford
Councillor Miss C Geall

Councillors

P Boyle, Mrs B Haddock, P Moore, Mrs S Newton, Dr L Radford, P Ruffles, Miss J Sartin, A
Stevenson, A Turner, R Willis and N Wilson

Officers

Town Clerk – Ms N L Villa
Civic Administration Manager – Ms P Carpenter

Prayers – The Mayor’s Chaplain, The Rev’d Barbara Routley led the Council in the opening prayers.

236. DECLARATIONS OF INTEREST

None

237. MAYOR’S ANNOUNCEMENTS

The Mayor wished to thank Councillors, Officers and SAMS for taking part in the recent fundraising events and advised that the two events had raised £2700. The Mayor also wished to thank Cllr Mrs Newton, who had deputised for her during some of the day time events she had been unable to attend.

The Mayor advised that she attended several interesting charity AGM’s and in particular the Citizen’s Advice Bureau and Home Start, who had both benefitted from grants from the Council.

The Vintage Tea Party will take place on Thursday 30th October and again the Mayor expressed her thanks in advance to Councillors and SAMS who were assisting with the event.

238. THE MINUTES

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 7 July 2014 be approved as a correct record and the Mayor be authorised to sign the same.

239. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

240. COMMUNITY SERVICES COMMITTEE

Councillor N Wilson moved the report of the Community Services Committee meeting held on 15 September 2014.

Min 162 – Bengoe Allotments

It was noted that the installation of the chosen eco-grid surface for Bengoe allotments may lead to an overspend of the allotment maintenance budget at the end of the financial year, however, should any overspend occur, it was confirmed that it would be met by an underspend elsewhere within the Community Services budget.

Min 168 – Meeting with Members of the PCC, wall adjacent to Hertford St Andrew

The Town Clerk advised that the Chief Executive of East Herts Council had confirmed that the 200 year old bricks that had been removed from the wall had

been secured in a safe place. It was requested that East Herts Council be asked to ensure that the work to rebuild the wall was carried out at an early opportunity.

It was **RESOLVED** that:

The report of the Community Services Committee held on 15 September 2014 be received.

241. DEVELOPMENT AND LEISURE COMMITTEE

In the absence of the Chairman and Vice Chairman, Councillor Miss J Sartin moved the report of the Development and Leisure Committee meeting held on 29 September 2014 (including the relevant reports of the Planning Sub-Committee meetings of 9 June, 23 June, 7 July, 21 July, 18 August, 1 September and 15 September 2014)

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 29 September 2014 (including the relevant reports of the Planning Sub-Committee meetings of 9 June, 23 June, 7 July, 21 July 18 August, 1 September and 15 September 2014)

242. FINANCE, POLICY AND ADMINISTRATION

Councillor A Stevenson, moved the report of the meeting of the Finance, Policy and Administration Committee held on 13 October 2014 (including the report of the Personnel Sub Committee held on 1 September 2014)

Min 224 Financial Risk Assessment

It was recommended that the Financial Risk Assessment for 2014/15 be adopted. Two minor amendments were requested around reconciliation checking and initialling of cheque stubs, which the Finance Manager would arrange.

It was **RESOLVED** that:

- (a) The report of the Finance, Policy and Administration Committee meeting held on 13 October 2014 (including the report of the Personnel Sub Committee held on 1 September 2014) be received.
- (b) That the Financial Risk Assessment for 2014/15 be adopted, with two minor amendments.

There being no further business, the meeting closed at 1945