



## Cars at the Castle

### Terms and Conditions



HERTFORD TOWN COUNCIL

All display vehicle owners or their club's appointed officer must sign the booking form to confirm that they have read, understood, and will abide by the Terms and Conditions set out below.

1. All vehicles on display must be insured, taxed as appropriate and hold an appropriate MOT certificate. Insurance must cover the driver and the use of the vehicle for the date of the event. Clubs must have public liability insurance.
2. ALL VEHICLES ARE EXHIBITED AT OWNERS RISK.
3. Vehicles must be supervised at all times.
4. Keys should never be left in the ignition. There will be no revving from 11.30am – 4.30pm.
5. The handbrake must be on at all times.
6. It is the vehicle owners' responsibility to ensure their vehicle is parked in such a way, and that any necessary precautionary measures are in place, so that the vehicle cannot roll forward or backward.
7. Hertford Town Council will indicate clearly the exact location the car must be parked in during the event.
8. The vehicle must be parked in position from 11.30am and 4.30pm. Vehicles which are not in position by 11.30am will not be allowed on site for health and safety purposes.
9. Children viewing a display vehicle should be supervised by an adult at all times.
10. Smoking is prohibited near to vehicle's engines and fuel tanks.
11. Once a vehicle is parked in its display position the driver is requested not to move the vehicle until the end of the event unless they have the permission of the event organiser.
12. No gazebo or marquee can be erected unless prior agreement with the event organiser has been made.
13. No merchandise, parts or other items can be for sale either by clubs or private car exhibitors. Clubs can promote their activities and recruit new members.
14. Due to space limitations, display spaces are allocated at the sole discretion of the organisers.
15. The final decision as to where a vehicle is exhibited will rest with the event organiser and is not negotiable.
16. By signing this disclaimer you agree that Hertford Town Council is indemnified against any third party claim for loss, damage or breakage to property belonging to the exhibitor whilst participating in the event.
17. Each exhibitor is responsible for any risk associated with displaying their vehicle, be that accident to a member of the public, damage, fire or theft and is responsible for insuring their own vehicle.
18. All pre-booked display vehicles with the exception of the sponsors' vehicles and the judges' vehicles will automatically be entered into event competitions taking place on the day.
19. Awards will be presented by the Mayor of Hertford (or their representative) at around 3pm on the day of the event.
20. Award winners agree to their name, car details, and photos being used for marketing and publicity.
21. The judges' decision is final and no correspondence will be entered into on the subject.
22. Fires, barbecues and similar open flame appliances are not allowed.
23. Owners are required to bring their own chairs and space will be available next to their car to sit.
24. Applicants will be contacted if are chosen to exhibit at the event.
25. The completed application form does not guarantee the applicant a space to exhibit at the event.

I agree to the terms and conditions shown above:

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



**Hertford Castle's  
Cars at the Castle**  
Sunday 24<sup>th</sup> May  
12.00pm – 4.00pm  
Registration Form

Please return either by post to Sophie, The Castle, Hertford, SG14 1HR or  
by e-mail to [sophie@hertford.gov.uk](mailto:sophie@hertford.gov.uk)

Name:.....

Address:.....

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Telephone number:.....

E-mail address:.....

### Car Exhibiting Information

Make:.....

Model:.....

Year:.....

Modifications:.....

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Please attach a photo of the car to this application