

MINUTES
OF
THE HERTFORD TOWN COUNCIL ANNUAL MEETING
HELD IN THE COUNCIL CHAMBER, COUNTY HALL, HERTFORD
ON
THURSDAY 19 MAY 2011 AT 7.30PM

PRESENT:

The Mayor, Councillor Mrs S M Newton

The Deputy Mayor, Councillor R Radford

Councillors: P Boyle, Miss C Geall, Mrs B Haddock, Mrs B Mansfield
M McCormick, P Moore, D R Poole, Dr L E Radford, Miss J C S Sartin,
Miss I Sigmatic, A Stevenson, R Willis and N Wilson

Town Clerk Mrs N L Villa
Civic Administration Manager, Ms T Carpenter
Marketing and Promotions Manager, Miss M Challis
Finance Assistant, Mrs P A Chappell
Mayor's Secretary, T Hardy

1. **ELECTION OF MAYOR FOR THE ENSUING MUNICIPAL YEAR**

Councillor Miss C Geall moved and Councillor N Wilson seconded that:

Councillor Mrs Sarah Margaret Pakes Newton of Ware Park Farm, Ware be and is hereby elected Chairman of the Council with the style of Town Mayor for the ensuing municipal year and until his successor shall accept office and make and subscribe the required declaration.

The proposal was carried. A copy of her speech forms part of the minutes – **Appendix A.**

2. **DECLARATION AND ACCEPTANCE OF OFFICE.**

Councillor Mrs S M Newton made and signed the formal Declaration and Acceptance of Office and then retired to put on the Mayoral Robe and Chain of Office.

3. **INTERLUDE**

There was a musical interlude whilst the Mayor and retiring Mayor exchanged robes.

4. **OATH OF ALLEGIANCE AND MAYOR'S OATH**

The newly elected Mayor returned and took the Oath of Allegiance and the Mayor's Oath.

5. **THE MAYOR'S SPEECH**

The Mayor thanked her proposer and seconder and her fellow Councillors for supporting the proposal. A copy of his speech forms part of the minutes – **Appendix B.**

6. **VOTE OF THANKS TO THE RETIRING MAYOR**

Councillor R Radford proposed and Councillor D Poole seconded a vote of thanks to the retiring Mayor. A copy of Cllr Radford's speech forms part of the minutes – **Appendix C.**

7. **REPLY BY RETIRING MAYOR**

In reply the retiring Mayor, Councillor Mrs B Haddock thanked Councillors Radford and Poole for their very kind remarks. A copy of her speech forms part of the minutes - **Appendix D**

8. **ELECTION OF DEPUTY MAYOR**

The Mayor, Councillor Mrs Sally Newton moved and Councillor P Ruffles M.B.E. seconded that Councillor R Radford be elected Deputy Mayor for the ensuing municipal year.

9. RESPONSE BY DEPUTY MAYOR

Councillor R Radford thanked his fellow Councillors for the nomination which he was pleased to accept.

10. APPOINTMENT OF THE MAYOR'S CHAPLAIN

The Mayor, Cllr S M Newton proposed and the Deputy Mayor, Cllr R Radford seconded the appointment of the Rev'd G Booker as Mayor's Chaplain for the ensuing municipal year.

11. REPORT OF THE RESULTS OF THE RECENT TOWN COUNCIL ELECTIONS

The Town Clerk reported on the results of the Town Council elections held on 5 May 2011.

12. APPOINTMENT OF STANDING COMMITTEES AND SUB COMMITTEES FOR 2011/12

Councillor M McCormick proposed and Councillor R Willis seconded the Appointment of Standing Committees and Sub Committees for the ensuing municipal year. This proposal was carried – **Appendix E**

13. NOMINATION OF LEADER OF THE COUNCIL FROM THE MAJORITY POLITICAL GROUP

Councillor N Wilson proposed and Councillor R Radford seconded the nomination of Councillor Dr L E Radford as Leader of the Council. This proposal was carried.

Councillor Dr L E Radford outlined the Council's programme for the year. A copy of her speech forms part of the minutes – **Appendix F**

14. APPOINTMENTS AND NOMINATIONS TO OUTSIDE BODIES

Councillor Miss J Sartin proposed and Councillor Miss I Sigmac seconded the appointments and nominations to outside bodies. .

The following was carried:

- (1) The schedule of appointments and nominations on the schedule attached as **Appendix G** be adopted.
- (2) New appointments be considered at the end of their term of appointment or sooner if a former Councillor or appointee resigned their post.

15. DATES, TIMES AND PLACE OF MEETINGS OF THE COUNCIL FOR THE YEAR

Councillor Mrs B Haddock proposed and Councillor Mrs P Moore seconded dates, times and place of meetings (subject to the requirement for any additional meetings) for the forthcoming year. – **Appendix H**

16. RISING OF THE COUNCIL

The Mayor, Councillor Mrs S M Newton declared the meeting at an end.

