

MINUTES
OF
THE HERTFORD TOWN COUNCIL ANNUAL MEETING
HELD IN THE COUNCIL CHAMBER, COUNTY HALL, HERTFORD
ON
THURSDAY 16 MAY 2013 AT 7.30PM

PRESENT:

The Mayor, Councillor P Moore

The Deputy Mayor, Councillor R Willis

Councillors: P Boyle, Miss C Geall, Mrs B Haddock, Mrs B Mansfield
M McCormick, P Moore, Mrs S M Newton, D R Poole, Dr L E Radford,
R Radford, Miss J Sartin, Miss I Sigmatic, A Stevenson, R Willis and N
Wilson

Town Clerk Mrs N L Villa
Civic Administration Manager, Ms T Carpenter
Finance Assistant, Mrs P A Chappell
Mayor's Secretary, T Hardy
Allotment Officer, Mrs S Viitmaa
Receptionist, Mrs C France
Facilities Officers, Miss V England
Facilities Officer, Mr W Sugrue

1. **ELECTION OF MAYOR FOR THE ENSUING MUNICIPAL YEAR**

Councillor M McCormick moved and Councillor P Ruffles seconded that:

Councillor Patricia Ann Moore of 40 Elton Court, Elton Road, Hertford be and is hereby elected Chairman of the Council with the style of Town Mayor for the ensuing municipal year and until his successor shall accept office and make and subscribe the required declaration.

The proposal was carried. A copy of Cllr McCormick's speech forms part of the minutes – **Appendix A.**

2. **DECLARATION AND ACCEPTANCE OF OFFICE.**

Councillor P Moore made and signed the formal Declaration and Acceptance of Office and then retired to put on the Mayoral Robe and Chain of Office.

3. **INTERLUDE**

There was a musical interlude whilst the Mayor and retiring Mayor exchanged robes.

4. **OATH OF ALLEGIANCE AND MAYOR'S OATH**

The newly elected Mayor returned and took the Oath of Allegiance and the Mayor's Oath.

5. **THE MAYOR'S SPEECH**

The Mayor thanked her proposer and seconder and her fellow Councillors for supporting the proposal. A copy of her speech forms part of the minutes – **Appendix B.**

6. **VOTE OF THANKS TO THE RETIRING MAYOR**

Councillor Miss Geall proposed and Councillor Miss I Sigmac seconded a vote of thanks to the retiring Mayor. A copy of Cllr Miss Geall's speech forms part of the minutes – **Appendix C.**

7. **REPLY BY RETIRING MAYOR**

In reply the retiring Mayor, Councillor J C S Sartin thanked Councillors Miss Geall and Miss Sigmac for their very kind remarks. A copy of her speech forms part of the minutes - **Appendix D**

8. **ELECTION OF DEPUTY MAYOR**

The Mayor, Councillor P Moore moved and Councillor Mrs B Mansfield seconded that Councillor R Willis be elected Deputy Mayor for the ensuing municipal year.

9. **RESPONSE BY DEPUTY MAYOR**

Councillor R Willis thanked his fellow Councillors for the nomination which he was pleased to accept.

10. **APPOINTMENT OF THE MAYOR'S CHAPLAIN**

The Mayor, Cllr P Moore proposed and the Deputy Mayor, Cllr R Willis seconded the appointment of The Rev'd. A Stewart as Mayor's Chaplain for the ensuing municipal year.

11. **APPOINTMENT OF STANDING COMMITTEES AND SUB COMMITTEES FOR 2012/13**

Councillor Dr L Radford proposed and Councillor Mrs B Haddock seconded the Appointment of Standing Committees and Sub Committees for the ensuing municipal year. This proposal was carried – **Appendix E**

12. **NOMINATION OF LEADER OF THE COUNCIL FROM THE MAJORITY POLITICAL GROUP**

Councillor N Wilson proposed and Councillor R Willis seconded the nomination of Councillor Dr L E Radford as Leader of the Council. This proposal was carried.

Councillor Dr L E Radford outlined the Council's programme for the year. A copy of her speech forms part of the minutes – **Appendix F**

13. **APPOINTMENTS AND NOMINATIONS TO OUTSIDE BODIES**

Councillor A Stevenson proposed and Councillor P Boyle seconded the appointments and nominations to outside bodies. .

The following was carried:

- (1) The schedule of appointments and nominations on the schedule attached as **Appendix G** be adopted.
- (2) New appointments be considered at the end of their term of appointment or sooner if a former Councillor or appointee resigned their post.

14. **DATES, TIMES AND PLACE OF MEETINGS OF THE COUNCIL FOR THE YEAR**

Councillor D Poole proposed and Councillor Mrs S Newton seconded dates, times and place of meetings (subject to the requirement for any additional meetings) for the forthcoming year – **Appendix H**

15. **RISING OF THE COUNCIL**

The Mayor, Councillor P Moore declared the meeting at an end.