

**MINUTES OF THE MEETING OF THE DEVELOPMENT AND LEISURE COMMITTEE  
HELD ON MONDAY, 16 JUNE 2008 AT 7.30PM IN THE ROBIN ROOM, THE CASTLE,  
HERTFORD**

PRESENT: The Mayor, Councillor Miss K P Darby, in the Chair for the start of the meeting.

Councillors S J Bright, Mrs H P Durbin, D R Poole, P A Ruffles,  
Miss J C S Sartin

IN ATTENDANCE: Ms N L Villa, Town Clerk  
Miss M Challis, Assistant to Town Clerk

**39. ELECTION OF CHAIRMAN**

Councillor Miss J C S Sartin was elected as Chairman for the forthcoming civic year. The Chairman then took the chair for the remainder in of the meeting.

**40. ELECTION OF VICE-CHAIRMAN**

Councillor Dr L E Radford was elected as Vice-Chairman for the forthcoming civic year.

**41. APOLOGIES FOR ABSENCE** were received from Councillors Miss C J Geall, Mrs D M Hone, Dr L E Radford.

**42. DECLARATIONS OF INTEREST**

Councillors P A Ruffles and Miss J C S Sartin declared a prejudicial interest in matters relating to Hertford Museum as they are Trustees of the Museum.

**43. THE MINUTES**

It was **RESOLVED** that:

The minutes of the meeting held on 17 March 2008 were approved as a correct record and the Chairman authorised to sign the same.

**44. MATTERS ARISING FROM THE MINUTES NOT DEALT WITH ELSEWHERE  
ON THE AGENDA**

It was **RESOLVED** that:

The action sheet be received and noted.

There were no matters arising.

**45. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC**

There were no members of the public wishing to speak.

**46. TOWN DEVELOPMENT – CCTV STATISTICS**

It was **RESOLVED** that:

the report on statistics from CCTV cameras around the town be noted.

The Town Clerk was asked to clarify whether the CCTV was actively used in prosecutions.

**47. TOWN CENTRE ENHANCEMENT**

The Committee discussed a letter from East Herts Council regarding possible funding for Town Centre enhancements.

It was noted that pavements and cycle paths were in a poor state in Hertford. There was discussion to consider funding a multi-agency visual audit of the town to identify areas of concern. Sponsorship of roundabouts was suggested, as was providing hanging baskets around the town.

The Town Clerk was asked to clarify the nature and extent of the funding with East Herts District Council before a decision can be made.

**48. TOURISM AND PROMOTION – TOWN AND TOURIST INFORMATION CENTRE**

It was **RESOLVED** that:

the report on the Town and Tourist Information Centre be noted.

Methods of distribution of the Hertford Town Guide were discussed.

**49. TOURISM AND PROMOTION – HERTFORD TOWN COUNCIL EVENTS**

It was **RESOLVED** that:

the report on Hertford Town Council events be noted.

**50. FRIENDS OF HERTFORD CASTLE**

It was **RESOLVED** that:

the report on the activities of Friends of Hertford Castle, and the notes from their last meeting be noted.

**51. CHRISTMAS IN HERTFORD 2008**

It was **RESOLVED** that:

the report on the Christmas activities in Hertford and Hertford Castle be noted, and that the steering group for Christmas in Hertford may continue to have use of a meeting room free of charge.

**52. VENUES – HIRE OF VENUES**

It was **RESOLVED** that:

the report on the hire of venues be noted.

The Town Clerk was asked to investigate the reason behind the large increase in corporate hire

**53. PLANNING TRANSPORT AND TRAFFIC - PLANNING SUB-COMMITTEE**

It was **RESOLVED** that:

the Minutes of the Planning Sub-Committee meetings of 3, 17 and 31 March, 21 April and 12 May 2008 be received and noted.

**54. FINANCE - BUDGET SUMMARY OF SERVICES MANAGED BY THE DEVELOPMENT AND COMMITTEE**

It was **RESOLVED** that:

the budget summary of services as managed by the Development and Leisure Committee be noted.