

MINUTES OF THE BENGEO NEIGHBOURHOOD AREA PLAN WORKING PARTY MEETING HELD ON WEDNESDAY 25 OCTOBER 2017 IN THE ROBIN ROOM, THE CASTLE, HERTFORD

PRESENT: Dr L Radford, P Ruffles

IN ATTENDANCE: Mr J Whelan, Town Clerk.

343. APOLOGIES FOR ABSENCE

Councillor Mrs S Newton sent her apologies (medical reasons). Councillor Mrs S Dunkley also sent her apologies (Mayoral duties).

In the absence of both Chair and Vice-Chair Cllr Ruffles asked Cllr Dr Radford to chair the meeting. Cllr Dr Radford agreed.

344. DECLARATION OF INTEREST

Cllr Ruffles declared an interest as President of the Bengoe Club.

345. THE MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that:

The minutes of the meeting held on 28 September 2017 were approved as a correct record and the Chairman be authorised to sign the same.

346. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

347. UPDATES ON THE PROGRESS OF THE BENGEO NEIGHBOURHOOD AREA PLAN. (PAPER A)

The Members discussed the minutes of the Bengoe Neighbourhood Area Plan Community Steering Group meeting of 5 October 2017(Paper A).

Paper A included reference to a sample form to be used by members of the Community Steering Group to register their interests. The Working Party discussed the form.

It was **RESOLVED** that:

a) The Working Party noted the report on the progress of Bengoe Neighbourhood Area Plan.

b) The Working Party noted the minutes of the meeting of the Community Steering Group and suggested some changes to the sample Register of Interests form.

348. THE PROJECT PLAN FOR THE BENGEO NEIGHBOURHOOD AREA PLAN (PAPER B)

The Members noted the Project Plan.

The Members Working Party looks forward to receiving the output described in the Project Plan.

There being no further business, the meeting ended at 2:43 p.m.