

MINUTES OF THE BENGEO NEIGHBOURHOOD AREA PLAN WORKING PARTY MEETING HELD ON THURSDAY 28 SEPTEMBER 2017 IN THE ROBIN ROOM, THE CASTLE, HERTFORD

PRESENT: Mrs S Dunkley (VC), Dr L Radford, P Ruffles

IN ATTENDANCE: Mr J Whelan, Town Clerk; Dr M Iancu, Project Officer.

281. APOLOGIES FOR ABSENCE

Councillor Mrs S Newton sent her apologies for medical reasons.

282. DECLARATION OF INTEREST

Cllr Ruffles declared an interest as President of the BengEO Club.

Cllrs Dunkley and Radford declared an interest as members of the Hertford Club.

283. THE MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that:

The minutes of the meeting held on 31 August 2017 were approved as a correct record and the Vice Chairman authorised to sign the same.

284. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

285. THE BENGEO NEIGHBOURHOOD AREA PLAN PROGRESS TO DATE (PAPERS A AND B)

The Members noted Paper A (The Minutes of the Community Steering Group meeting.)

Paper B (BNAP Workshop Slides) was noted by the Members, however they emphasised that the workshop slides should not be considered 'final BNAP blueprints'. The slides represent an organic document that reflects the ideas of the community and which is likely to change in time.

It was discussed the some sites such as the Courtyard Arts or the North Station are located in BengEO ward but are of importance for the entire town and beyond. Effective communication will need to be established between the Community Steering Group, the Working Party and other bodies and stakeholders regarding the objectives related to these sites.

286. THE DRAFT COMMUNICATIONS STRATEGY FOR BENGEO NEIGHBOURHOOD AREA PLAN (PAPER C)

The Members noted that the document is comprehensive. The document includes all the elements that it is expected to see in a Strategy.

The Working Party resolved to provide some comments to the Community Steering Group on the Communications Strategy.

287. EXCLUSION OF PRESS AND PUBLIC

The Members voted against the exclusion of press and public for the following item on the Agenda, considering that all matters to be debated on are of public interest.

288. THE SURVEY MONKEY WEBPAGE (PAPER D)

The Survey Monkey questionnaire was discussed.

The Members approved the expenditure for the Survey Monkey whilst commenting that the payment for the survey is part of the expected expenditure that the Council will support for the development of the Bengo Neighbourhood Area Plan.

In line with the draft Communications Strategy the Working Party expect to be consulted on key communications such as public surveys and will be pleased to work with the Community Steering Group to ensure such activities are undertaken to assist the development of the BNAP.

There being no further business, the meeting ended at 3.05PM.