



# HERTFORD TOWN COUNCIL

Ref: D&L/PLANNING SUB/agenda  
20 October 2017

TO: ALL MEMBERS OF THE  
PLANNING SUB-COMMITTEE

Dear Councillor

A Meeting of the Planning Sub-Committee will be held on:

**MONDAY 30 OCTOBER 2017  
IN THE ROBIN ROOM, THE CASTLE, HERTFORD  
AT 6.00 PM**

The Agenda is attached.

Mr J Whelan  
Town Clerk

**Members of the Committee**

Councillors S Cousins, Mrs S Dunkley, Mrs B Haddock, Dr L E Radford,  
P A Ruffles, Mrs S Rutland-Barsby and Mrs B Wrangles

**AGENDA - MEETING OF THE PLANNING SUB-COMMITTEE TO BE HELD ON MONDAY 30 OCTOBER 2017 AT 6.00PM IN THE ROBING ROOM, THE CASTLE, HERTFORD**

**1. RECORDING OF MEETING**

To establish if it is the intention of any person present to record the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATION OF INTEREST**

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered

To note that such interests so declared must be formally notified to Town Clerk and the Monitoring Officer at East Hertfordshire District Council of the interest within 28 days.

To receive Members' declarations of Declarable Interests in accordance with Hertford Town Council's Code of Conduct (adopted 8<sup>th</sup> April 2013).

**4. THE MINUTES**

To approve the minutes of the Sub-Committee meeting held on 16 October 2017.

**5. MATTERS ARISING FROM THE MINUTES NOT DEALT WITH ELSEWHERE ON THE AGENDA**

To note the action plan attached as **PAPER A**

**6. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC**

Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the Town Clerk of their wish to speak no later than 2.00p.m. on the day of the meeting. A list giving details of the name(s) and relevant agenda item(s) will be circulated to Councillors before the meeting commences.

**7. PLANNING APPLICATIONS**

- a) To consider current planning applications – **PAPER B**
- b) To consider planning applications received after circulation of agenda – **PAPER C – to be forwarded on the Friday prior to the meeting.**

8. **DECISIONS RECEIVED FROM HERTFORDSHIRE COUNTY AND EAST HERTS COUNCILS**

To receive and note decision notices from East Herts Council and Hertfordshire County Council (if applicable) – **PAPER D**

9. **CORRESPONDENCE**

Appeals – to receive details of pending appeals and appeal decisions. Copies of any appeal decisions are provided to members of the Planning Sub-Committee for reference.

10. **ITEMS FOR FUTURE AGENDA**

**Planning Sub Committee**  
**Action Plan 30 October 17**

<b><u>Action</u></b>	<b><u>Required By</u></b>	<b><u>Lead officer</u></b>	<b><u>Status</u></b>
A Boards in Town Centre –	ASAP	TCarp	Correspondence sent to Clerk of Buntingford Town Council to seek advice of success. 29 June 17. Town Clerk confirmed no improvement had been seen following the action taken by HCC. Correspondence sent to HCC 6 October 17
5 A Boards outside Blackbirds PH – To seek the removal of the boards	ASAP	T Carp	Correspondence sent to HCC 6 October 17.
Iron Gates on A414 next to and opposite All Saints' Church – To seek confirmation of ownership and to seek refurbishment	ASAP	TCarp	Confirmation has been received from HCC that the Gates belong to the Diocese, HCC put them up but handed them over to the Diocese. HTC is responsible for the closed Churchyard and is probably therefore responsible for the maintenance of the gates. 7 September 17: Clerk contacted Cllr Deering and requested he contact the residents of 37 Church Street to establish if they can confirm ownership of the set of gates nearest to Shire Hall.
Signage at Pinehurst Play area – To seek the removal of the obsolete signage on the periphery woodland	ASAP	T Carp	Correspondence sent to HCC 11 May 17
The Warren Gate – To seek information of ownership and seek refurbishment	ASAP	TCarp	East Herts Council Property Dept contacted 29 June 17. Further letter sent to EH Council 18 October 17 Response received – currently waiting for quotations.

<b>Enforcement Matters</b>			
Birdcage on front of Blackbirds PH – To seek the reinstatement of the birdcage following refurbishment	ASAP	T Carp	Enforcement action is in progress.
Property formerly known as ‘Ashleys’ on Maidenhead Street – To contact the Leaseholder to seek the removal of the current wooden hoarding and find a more suitable replacement whilst the premises remain unoccupied	ASAP	T Carp	Correspondence sent to Enforcement Officer to ascertain progress of enforcement action. 7 September 17: It was noted that the wooden hoarding has been painted and Members welcomed the improvement, nevertheless requested that the Clerk continue with further action on this matter.
Mr Branson Menswear Retailer – To ascertain when enforcement action will be taken to ensure the removal of the signage and tailors dummies following the refused planning application.	ASAP	T Carp	Correspondence sent to Planning Enforcement 21 September 17.
Advertising vehicle on grass verge at Mimram Road – Contact enforcement to seek its removal	ASAP	T.Carp	Enforcement is aware of the vehicle on the grass verge and will be writing to them to remove it. If it remains beyond the date given they will serve a removal notice under Section 225a of the Town and Country Planning Act. If the vehicle remains beyond the date of the notice the vehicle will be removed and destroyed.

**PLANNING SUB-COMMITTEE**  
**MEETING MONDAY 30 OCTOBER 2017**

<b><u>LPA Reference</u></b>	<b><u>LOCATION</u></b>	<b><u>PROPOSAL</u></b>	<b><u>APPLICANT</u></b>
3/17/2339/FUL	Westmill Farm, Westmill Road	Install a 67m length skyrider ride above the existing crazy golf course. Construction of a take off and landing ramp and a steel frame structure supporting a steel track along which a trolley runs ( <i>Bengeo Ward GB</i> )	Mr Mark Evans
3/17/2368/HH	34 Fanshawe Street	Single storey rear and side extension and loft conversion ( <i>Bengeo Ward CA</i> )	Mr Matt Rivers
3/17/2371/HH	96 Duncombe Road	Single storey rear extension ( <i>Bengeo Ward CA</i> )	Mr Ricky Harding
3/17/2357/HH	42 Fordwich Rise	Single storey rear and side extension, single storey front extension, canopy roof to front entrance ( <i>Sele Ward</i> )	Mr F Mutch
3/17/2349/FUL	Richard Hale School, Hale Road	Erection of sports hall to the North West of the school site with ancillary spaces and associated external works ( <i>Castle Ward CA</i> )	Richard Hale School
3/17/2381/FUL	Walton Motors, Cowbridge	Erection of mixed use development with 6 new dwellings and two storey office following the demolition of the existing car showroom, garages and flats ( <i>Bengeo Ward CA</i> )	Cowbridge Development (Hertford) Ltd
3/17/1448/LBC	Porthill House	Cast iron blue commemorative plaque on front wall of property inside open porch ( <i>Bengeo Ward CA</i> )	Ms S Richardson

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**DECISIONS RECEIVED FROM HERTFORDSHIRE COUNTY AND EAST HERTS DISTRICT COUNCILS 30th OCTOBER 2017**

<b><u>LPA REFERENCE</u></b>	<b><u>LOCATION</u></b>	<b><u>HCC/EHDC</u></b>	<b><u>Hertford Town Council</u></b>
3/17/1888/ADV	Sovereign House, Hale Road	Refused	Objection
3/17/1907/HH	33 Cublands	Granted	No objection
3/17/1927/FUL	Land adjacent to 145 North Road	Granted	No comment
3/17/1931/HH	5 Parkhurst Road	Refused	No objection
3/17/1653/LBC	Hertford Castle	Granted	No comment
3/17/1608/FUL	Land adjacent to 202 Hertingfordbury Road	Granted	Objection