

MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 16 JANUARY 2017

Present:

The Mayor of Hertford
Councillor Dr L Radford

Councillors

Mrs R Bolton, P Boyle, M Deards, R Deering, Dr J Downs, Mrs S Dunkley, Miss C Geall, Mrs B Haddock, Mrs S Newton, P Ruffles, Mrs S Rutland Barsby, Miss J Sartin and A Stevenson

Officers

Town Clerk – Mr J Whelan
Civic Administration Manager – Ms P Carpenter
Finance Manager – Mr S Davies

Prayers – The Mayor’s Chaplain, Father Terence Phipps led the Council in the opening prayers.

The Council stood for a minute’s silence to remember Past Mayor Mrs Rosemary Swallow who had recently died.

424. DECLARATIONS OF INTEREST

None.

425. MAYOR’S ANNOUNCEMENTS

The Mayor advised that she had carried out 150 engagements for the year which included a busy Christmas period of Carol and School concerts. The Mayor confirmed that she would be attending the 400th Anniversary of the Richard Hale School Service at St Paul’s Cathedral and advised members of two forthcoming civic services at St Andrew’s and St Joseph’s. The Civic Dinner was taking place on 18th February, and members were reminded to purchase tickets.

426. THE MINUTES

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 31 October 2016 be approved as a correct record and the Mayor be authorised to sign the same.

427. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

428. COMMUNITY SERVICES COMMITTEE

The Vice Chairman Councillor P Ruffles moved the report of the Community Services Committee meeting held on 28 November 2016.

Minute 357 Youth Engagement

It was confirmed that the Project Officer would be meeting with the Head Teacher at Sele School in order to engage with young people on the Sele Area Neighbourhood Plan.

It was **RESOLVED** that:

The report of the Community Services Committee held on 28 November 2016 be received.

429. DEVELOPMENT AND LEISURE COMMITTEE

Councillor Miss J Sartin moved the report of the Development and Leisure Committee meeting held on 12 December 2016 and the Special Development and Leisure Committee held on 21 November 2016 (including the relevant reports of the Planning Sub-Committee meetings of 3 October, 17 October, 31 October, 14 November, 28 November 2016 and the Sele Area Neighbourhood Working Party held on 21 November 2016).

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 12 December 2016 and the Special Development and Leisure Committee held on 21 November 2016 (including the relevant reports of the Planning Sub-Committee meetings of 3 October, 17 October, 31 October, 14 November, 28 November 2016 and the Sele Area Neighbourhood Working Party held on 21 November 2016) be received.

430. FINANCE, POLICY AND ADMINISTRATION

Councillor Miss C Geall moved the report of the meeting of the Finance, Policy and Administration Committee held on 3 January 2017 (including the report of the Personnel Sub Committee held on 14 November 2016). The report included a recommendation for the following Constitution documents

- 1.1 Introduction to the Council
- 1.2 Residents and the Council
- 1.3 The Council's Powers and Functions
- 1.4 The Town Clerk and other Managers
- 1.5 The Council's Assets

It was **RESOLVED** that:

1. The report of the Finance, Policy and Administration Committee meeting held on 3 January 2017 (including the report of the Personnel Sub Committee held on 14 November 2016) be noted.
2. The Council **adopts** the Constitution documents as outlined above.

431. PRECEPT 2017/18

The Chairman of the Finance Policy and Administration Committee presented the proposed budget and precept for 2017/18 and confirmed that the Council could again achieve a 0% increase in precept on a Band D property with all proposed projects fully sustainable. The Council would continue to support the Hertford Museum and invest in the Town and Tourist Information Centre in its new location, which was already paying dividends in terms sales and visitors. The Council had further set up a new reserve for new cemetery land, for when this was required and was continuing to maintain a property reserve. The budget was prudent but with significant investment in maintaining and improving the Council's programme of services.

It was **RESOLVED** that:

- a) The Council **approves** a precept demand of £1,103,800 for 2017/18 which represents a 0% increase in the budget for a Band D household.
- b) The Council **approves** the Budget for 2017/18
- c) The Council **authorised** the Mayor, two other Councillors (to include the Chairman of Finance, Policy and Administration Committee) and the Town Clerk to sign the formal precept demand.

There being no further business, the meeting closed at 7.50pm