

**MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL  
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON  
MONDAY, 31 OCTOBER 2016**

Present:

The Mayor of Hertford  
Councillor Dr L Radford

Councillors

Mrs R Bolton, P Boyle, S Cousins, M Deards, R Deering, Dr J Downs, Mrs S Dunkley,  
Miss C Geall, Mrs B Haddock, Mrs S Newton, P Ruffles, Mrs S Rutland Barsby, Miss J  
Sartin, A Stevenson and Miss M Tybinka.

Officers

Town Clerk – Joseph Whelan  
Civic Administration Manager – Tricia Carpenter

Prayers –Canon Terence Phipps led the Council in the opening prayers.

**288. DECLARATIONS OF INTEREST**

None

**289. MAYOR'S ANNOUNCEMENTS**

The Mayor advised members that she had attended a further 62 engagements since the last meeting, all varied and enjoyable, including the recent successful Vintage Tea Party. The Mayor reminded members of the forthcoming Remembrance Services and the Christmas Gala and lights switch on. The Mayor thanked Cllr Sue Dunkley for deputising on occasions and all those Councillors who had acted as Mayor's consort at various events.

**290. THE MINUTES**

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 11 July 2016, be approved as a correct record and the Mayor be authorised to sign the same.

**291. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC**

None.

**292. COMMUNITY SERVICES COMMITTEE**

Councillor S Cousins moved the report of the Community Services Committee meeting held on 19 September 2016.

It was noted that there had been no increase in allotment rents for 1 January 2018, and the wording of the minutes should be altered as necessary.

It was **RESOLVED** that:

The report of the Community Services Committee held on 19 September 2016 be received.

**293. DEVELOPMENT AND LEISURE COMMITTEE**

Councillor Miss J Sartin moved the report of the Development and Leisure Committee meeting held on 3 October 2016 (including the relevant reports of the Planning Sub-Committee meetings of 27 June, 11 July, 25 July, 8 August, 22 August, 5 September and 19 September and the Neighbourhood Planning Working Party of 16 March, 21 April and 9 June 2016)

It was confirmed that the cost of the Events Programme for 2017 had been confirmed, with just a small increase on the previous year. It was noted that the events attracted a lot of money and interest in sponsorship.

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 3 October 2016 (including the relevant reports of the Planning Sub-Committee meetings of 27 June, 11 July, 25 July, 8 August, 22 August, 5 September and 19 September and the Neighbourhood Planning Working Party of 16 March, 21 April and 9 June 2016) be received.

#### **294. FINANCE, POLICY AND ADMINISTRATION**

Councillor Miss C Geall moved the report of the meeting of the Finance, Policy and Administration Committee held on 17 October 2016 (including the report of the Personnel Sub Committee held on 5 September 2016)

It was **RESOLVED** that:

The report of the Finance, Policy and Administration Committee held on 17 October 2016 (including the report of the Personnel Sub Committee held on 5 September 2016) be received.

1. The Council **adopts** the Financial Risk Assessment for 2016/17.
2. The Council **adopts** the Treasury Management and Investment Strategy Policy 2016/17
3. The Council **notes** the contents of the Final external audit with audit certificate for 2015/16

#### **295. NOMINATION TO BENGEO CHARITIES**

Correspondence had been received from Mr Kime of the Bengo Charities requesting a Council representative as Trustee of the charity to replace Mr William Hunter who had recently passed away. Cllr Cousins had been nominated and he confirmed he was willing to accept the nomination.

It was **RESOLVED** that:

Cllr S Cousins be nominated as the Council representative on the Bengo Charities.

#### **296. EXCLUSION OF PRESS AND PUBLIC**

It is recommended that in view of the confidential nature of the following item, which relates to the business matters of other individuals and organisations, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

## 297. SELECTION OF INTERNAL AUDITOR

The Council received a report regarding the recent tender process for the appointment of the Council's Internal Auditor for the next three years.

It was **RESOLVED** that:

Auditing Solutions Ltd be appointed as the Council's Internal Auditor for the next three years, with the possibility of a further two years extension.

## 298. WALL ADJACENT TO ST ANDREW'S CHURCHYARD

The Council received a report outlining the recent tender process for the appointment of the contractor to re-build the wall at St Andrew's Churchyard, along with a request for the Council to contribute towards the cost of the re-build.

The Council expressed its extreme disappointment at the loss of original two hundred year old bricks and considered the offer of only £1000 in compensation from the contractor as inadequate. The Town Clerk was requested to seek further recompense for the loss.

The Council confirmed its contribution to the re-build of the wall as being up to £7250, to be met from the Churchyard maintenance budget, and confirmed Mathias Restoration Ltd as the contractor to undertake the work.

It was **RESOLVED** that:

- a) The Council **notes** the report.
- b) The Council **approves** the contribution of up to £7,250 toward the cost of replacing the wall at St Andrew's churchyard.
- c) The Council **appoints** Mathias Restoration Ltd as the contractor to carry out the work.

There being no further business, the meeting closed at 8.01pm