

MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 2 NOVEMBER 2015

Present:

The Mayor of Hertford
Councillor Dr L Radford

Councillors

P Boyle, S Cousins, R Deering, Dr J Downs, Mrs S Dunkley, Miss C Geall, Mrs B Haddock, P Ruffles, Miss J Sartin and Miss M Tybinka.

Officers

Interim Town Clerk – Ms P Carpenter
Mayor's Secretary – Miss J Haynes

Prayers – The Mayor’s Chaplain, The Rev’d Terence Phipps led the Council in the opening prayers.

287. DECLARATIONS OF INTEREST

None

288. MAYOR’S ANNOUNCEMENTS

The Mayor advised that she had so far attended 84 engagements and the Deputy Mayor, Cllr Ruffles, had stepped in for a few of the engagements she had been unable to attend. The engagements included two important civic engagements, the commemorative paving stone for Corporal Burt VC and the Hertfordshire Regiment Service for the laying down of the Colours. The Mayor reminded members of the Service at the Garden of Remembrance at The Wash on Wednesday 4th November and the Remembrance Sunday Parade and Service on Sunday 8th November. There will be a walk through on Thursday 5th November at 12.30pm for any member that would wish to attend.

The Vintage Tea Party was a resounding success and the Mayor thanked all those that assisted with the event.

The Christmas Gala was due to take place on Friday 27th November and the Mayor asked for volunteers for stewarding on the night.

289. THE MINUTES

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 13 July 2015 be approved as a correct record and the Mayor be authorised to sign the same.

290. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

291. COMMUNITY SERVICES COMMITTEE

Councillor P Ruffles moved the report of the Community Services Committee meeting held on 21 September 2015.

Min 215 - Cemetery Land

The Chairman advised that he considered that there was something to understand from Bishop’s Stortford Town Council in its search for additional burial land and it was noted that information would be brought to the next meeting of the Community Services Committee.

It was **RESOLVED** that:

The report of the Community Services Committee held on 21 September 2015 be received.

292. DEVELOPMENT AND LEISURE COMMITTEE

Councillor Miss J Sartin moved the report of the Development and Leisure Committee meeting held on 5 October 2015 (including the relevant reports of the Planning Sub-Committee meetings of 15 June, 29 June, 13 July, 27 July, 10 August, 24 August and 7 September 2015

It was noted that the minutes of the Special Development and Leisure Committee held on 17 September 2015 would be presented to the next meeting of the Full Town Council.

Min 246 Friends of Hertford Castle

The Chairman confirmed that the planned court room in the basement would include panelling on the walls and had been approved by the Friends of Hertford Castle.

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 5 October 2015 (including the relevant reports of the Planning Sub-Committee meetings of 15 June, 29 June, 13 July, 27 July, 10 August, 24 August and 7 September 2015) be received.

293. FINANCE, POLICY AND ADMINISTRATION

Councillor Miss C Geall moved the report of the meeting of the Finance, Policy and Administration Committee held on 19 October 2015 (including the report of the Personnel Sub Committee held on 13 July, 17 August and 7 September 2015). The Minutes included a recommendation for the adoption of two updated policies, the Travel and Subsistence Policy and Treasury Management and Investment Strategy.

Min 275 New Homes Bonus

The Chairman's attention was drawn to the Annual Report of the Hertfordshire Building Preservation Trust that the Ashley Webb Shelter was included on the Buildings at Risk Register. It was agreed that this information would be copied and shared to all members.

It was **RESOLVED** that:

1. The report of the Finance, Policy and Administration Committee meeting held on 19 October 2015 (including the report of the Personnel Sub Committee held on 13 July, 17 August and 7 September 2015) be noted.
2. The Council **adopts** the Travel and Subsistence Policy for inclusion within the Constitution.
3. The Council **adopts** the Treasury Management and Investment Strategy for inclusion within the Constitution.

There being no further business, the meeting closed at 1950