

**MINUTES OF PLANNING SUB-COMMITTEE MEETING HELD ON MONDAY 27 JULY 2015
IN THE ROBIN ROOM, THE CASTLE, HERTFORD AT 6.00PM**

PRESENT: Cllr Mrs B Haddock, in the Chair

Councillors S Cousins, M Deards, Mrs S Dunkley, Dr L Radford and P Ruffles

IN ATTENDANCE: Tricia Carpenter – Civic Administration Manager

148. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs S Newton (unwell) and Cllr Deering (Holiday)

149. DECLARATIONS OF INTEREST

None			
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150. THE MINUTES

It was **RESOLVED** that:

The minutes of the Planning Sub-Committee Meeting held on 13 July 2015 were approved as a correct record of the proceedings, and the Chairman was authorised to sign the same.

151. MATTERS ARISING FROM THE MINUTES NOT DEALT WITH ELSEWHERE ON THE AGENDA – PAPER A

Wall at the Hertford Club

Members noted that the wall was due to be re-built in the next week and it was requested that Hertfordshire Highways be asked to consider the installation of bollards to prevent future damage to the wall.

It was **RESOLVED** that:

The action sheet be noted.

152. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None

153. PLANNING APPLICATIONS

The Committee considered current planning applications, and commented as follows:

3/15/0971/FUL/AH	2 Mayflower Close	Demolition of existing dwelling and erection of replacement 6no bed dwelling with basement, triple garage, associated driveway, parking and access
No objection, but members expressed concern regarding the likely upheaval to neighbours during the building process and requested that suitable conditions were implemented to ensure this was kept to a minimum. Members also requested that a chimney be included, to break up the roof line.		

3/15/1138/HH/SD	98 Railway Street	Part single storey and part two storey rear extension
No objection		
3/15/1322/HH/AH	10 Tower Street	New rear dormer window and replacement of rear extension
No objection		
3/15/1069/HH/AH	3 North Road	Two storey side extension
No objection		
3/15/1416/HH/EB	15 Wilton Crescent	Single storey side and rear extension
No objection		
3/15/1402/HH/DS	11 Millmead Way	Single storey rear extension
No objection, although concern was expressed at the potential loss of light to the neighbouring property.		

Councillors Cousins and Ruffles declared that any views expressed about applications were on the evidence before them so far, and at this meeting. They reserved the right to speak on additional evidence, which may be presented to them subsequently as District Councillors.

154. DECISIONS RECEIVED FROM HERTFORDSHIRE COUNTY AND EAST HERTS COUNCILS

It was **RESOLVED** that:

The review of decision notices from East Herts Council be noted.

155. CORRESPONDENCE

Hertfordshire County Council had advised that the consultation period for the Minerals Local Plan Initial Consultation would run from 3rd August to 16th October 2015.

156. STREET NAMING AND NUMBERING

The Committee has been asked to consider an appropriate street name for the new development at Mill Road. In considering the names recommended by the Developer, Members could see no link to Hertford and therefore recommended one of the following for acceptance:

Great Eastern Way/Road/Street - relating to the railway.

Claud Hamilton Way/Road/Street, relating to his locomotive designs.

Sandringham Way/Road/Street – A class of steam engine associated with the Great Eastern Railway

Norwich or Norfolk Way/Road/Street – Hertford East Station is a smaller replica of the design of Norwich Station

Corporal Burt Way/Road/Street – A Hertford resident who received the VC during WW1 and the 100 year anniversary of the action in which he received the award will be marked on 27 September 2015

It was **RESOLVED** that:

The Committee recommended the above names to East Herts Council for acceptance.

157. **NEIGHBOURHOOD PLANNING**

It was RESOLVED that:

This item be referred to a future meeting of the Development and Leisure Committee and in the meantime members carry out research to ascertain the processes involved in producing a Neighbourhood Plan.

158. **ITEMS FOR FUTURE AGENDA**

Broken Windows at the Post Office

It was confirmed that the Clerk had written to the owner of the property to request that the tenant be instructed to repair the windows. It had also been confirmed that a CCTV camera was situated directly opposite the Post Office.

Sovereign House

It was requested that a letter be forwarded to the Government to ascertain the proposed implementation dates for work to commence on the Sovereign House Development.

Signage covered by tree overgrowth

It was requested that a highways fault be reported regarding overhanging trees covering 'width restriction' and 'No through road' signage, near Marks and Spencer at the top of Fore Street.

Meeting closed at 6.45pm.