

**MINUTES OF THE MEETING OF THE COMMUNITY SERVICES COMMITTEE
HELD ON MONDAY, 15 JUNE 2015 AT 7.30PM IN THE CASTLE, HERTFORD**

PRESENT P Boyle, S Cousins, Dr J Downs, Mrs S Dunkley, Mrs B Haddock,
Mrs S Newton, P Ruffles and Mrs S Rutland Barsby

(Cllrs Boyle, Mrs Rutland Barsby, Dr Downs and Mrs Newton arrived at 1940)

IN ATTENDANCE: Ms N Villa, Town Clerk

48. ELECTION OF CHAIRMAN

Councillor P Ruffles was elected Chairman for the forthcoming Civic Year. The Chairman took the chair for the remainder of the meeting.

49. ELECTION OF VICE CHAIRMAN

Councillor S Cousins was elected Vice Chairman for the forthcoming Civic Year.

50. APOLOGIES FOR ABSENCE

None

51. DECLARATIONS OF INTEREST

None.

52. THE MINUTES

It was **RESOLVED** that:

The minutes of the meeting held on 16 February 2015 were approved as a correct record of the proceedings and the Chairman was authorised to sign same.

53. MATTERS ARISING FROM THE MINUTES NOT DEALT WITH ELSEWHERE ON THE AGENDA

It was **RESOLVED** that:

The action sheet be noted.

54. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

55. ALLOTMENTS – STATISTICS AND MAINTENANCE

The Committee received a report detailing the latest statistics for the Council's allotment sites, and also maintenance work which had been carried out on the sites. It was noted that there had been a number of break-ins and thefts from the allotments recently and the police had offered various crime prevention items for use on the sites. Posters highlighting site security best practice to be placed on all site noticeboards.

It was **RESOLVED** that:

The allotment statistics and maintenance details be received and noted.

56. ALLOTMENTS – MUDLARKS COMMUNITY GARDEN PROJECT

The Committee received a report from Mudlarks regarding the recent activities of the project and the Town Clerk gave an overview of the relationship between the group and the Council.

It was **RESOLVED** that:

The Committee notes the report.

57. NORTH ROAD PLOTHOLDERS GROUP

The Town Clerk provided the Committee with an overview of the history behind the devolved management agreement and the Committee received a report regarding the recent activities of the North Road Plotolders Group which was noted.

It was **RESOLVED** that:

The Committee notes the report.

58. LOVELY GRUB GARDEN

The Town Clerk gave the Members a history of the site and the formation of the Lovely Grub Garden and the Committee received its latest report.

It was **RESOLVED** that:

The Committee notes the report.

59. CEMETERY AND CLOSED CHURCHYARDS - STATISTICS FOR BURIALS AND INTERMENT OF ASHES

The Committee received a report outlining the recent burials and interment of ashes statistics at the Cemetery along with details of the maintenance work programme. The Committee were also made aware of a current problematic and sensitive situation which has arisen in block D as the result of a burial in the 1970s.

It was **RESOLVED** that:

- a) The Committee notes the report
- b) The Committee instruct the Town Clerk to circulate the current rules and regulations for the cemetery and the allotments to all Members and add the item to the agenda for review at the next meeting.

60. SUB COMMITTEES AND ADVISORY SUB COMMITTEES

Hertford Youth Town Council

The Committee received a report requesting a review of the Youth Town Council Constitution.

It was **RESOLVED** that:

The Committee approve the formation of a working group consisting of Cllrs Boyle, Deering, Deards and Ms Tybinka to review the Youth Town Council. Cllr Ruffles requested to be involved in an advisory capacity.

61. FINANCE - END OF YEAR INCOME AND EXPENDITURE 2014/15

The Committee received a report detailing the end of year income and expenditure for the Community Services Committee 2014/15. It was noted that the clock on All Saints was still not operating properly and that this was under investigation. It was noted that the Committee had finished the year with a favourable variance of £66,491.

It was **RESOLVED** that:

- a) The Committee notes the end of year income and expenditure to 31 March 2015

The meeting closed at 2030