

**MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 30 MARCH 2015**

Present:

The Mayor of Hertford
Councillor Miss C Geall

Councillors

P Boyle, P Moore, Mrs S Newton, Dr L Radford, P Ruffles, Miss J Sartin, Miss I
Sigmatic, A Stevenson, R Willis and N Wilson

Officers

Town Clerk – Ms N L Villa
Civic Administration Manager – Ms P Carpenter
1 member of the public

Prayers – The Mayor’s Chaplain, The Rev’d Barbara Routley led the Council in the opening prayers.

475. DECLARATIONS OF INTEREST

None

476. MAYOR’S ANNOUNCEMENTS

The Mayor wished to thank councillors and officers, particularly the Mayor’s Secretary for their support at the recent Civic Dinner, which had raised over £2,500 for the Hertford & Ware Street Pastors and the Isabel Hospice.

The Mayor advised members of two community litter picks she had arranged, the first in the Hornsmill area on 11 April at 2pm and the second at Pinehurst on 18 April at 10.30am, meeting initially at the respective Community Centres to collect the equipment. Councillor support would be most welcome.

The Mayor advised members that she had recently attended the launch of the Carers’ Passport, which was a Hertfordshire Carers Discount Card and available to any person caring for a relative. The discount card entitled holders to receive discounts at local businesses, and the Mayor requested that Councillors consider passing on details of the scheme to any person they believe could benefit.

477. THE MINUTES

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 19 January 2015 be approved as a correct record and the Mayor be authorised to sign the same.

478. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

479. COMMUNITY SERVICES COMMITTEE

Councillor N Wilson moved the report of the Community Services Committee meeting held on 16 February 2015.

It was **RESOLVED** that:

The report of the Community Services Committee held on 16 February 2015 be received.

480. DEVELOPMENT AND LEISURE COMMITTEE

Councillor Miss Isabel Sigmac moved the report of the Development and Leisure Committee meeting held on 2 March 2015 (including the relevant reports of the Planning Sub-Committee meetings of 8 December and 15 December 2014 and 5 January, 19 January, 2 February, and 16 February 2015)

Min 427 – Catenary Wires

It was confirmed that the catenary wires for the Christmas lights would be removed within the next 2-3 weeks. A quotation was also awaited for the replacement of the fairy lights in St Andrew's Street in the new financial year.

Planning Sub Committee Minute Number 394

The very strong objection by the Council to the Van Hages development was noted, and disappointment was expressed that the development had since been approved by the East Herts Council Development Management Committee.

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 2 March 2015 (including the relevant reports of the Planning Sub-Committee meetings of 8 December and 15 December 2015 and 5 January, 19 January, 2 February and 16 February) be received.

481. FINANCE, POLICY AND ADMINISTRATION

Councillor A Stevenson moved the report of the meeting of the Finance, Policy and Administration Committee held on 16 March 2015 (including the report of the Personnel Sub Committee held on 2 February 2015)

Min 448 – Action Sheet

Assurance was sought that the matters raised within the discussions on the Action Sheet would be addressed.

Min 459 – Sword Conservation

During discussion at the Finance, Policy and Administration Committee it was reported that the cost to repair the scabbard was currently unknown and it had been requested that repair costs, when known, be referred back to the Committee for consideration. Similarly, during discussion at the Committee with regard to the retirement, restoration or replacement of the sword, it had been noted that in other Councils and this Council historically, a public fund had been set up to assist in funding the replacement of civic property. A further full report regarding the pros and cons of the purchase of a replica or replacement sword had been requested for consideration at a future meeting of the Finance, Policy and Administration Committee.

Min 462 – Feasibility Study for the Creation of an Arts Hub in Hertford.

During the discussion on this matter at the Finance, Policy and Administration Committee, it had been noted that whilst happy to contribute to the cost of the Study, it was suggested that the project was led by Courtyard Arts and was not agreed as a Town Council project.

Min 465 (c) Finance - Method for approval of BACS Payments

The Finance, Policy and Administration Committee had approved the report for payments by BACS subject to development of a procedures document by the Finance Officer.

Min 465 (g) Finance - Income and Expenditure to 31 December 2015

Having declared a DPI during the Finance, Policy and Administration Committee in respect of their Museum Trusteeship, Cllrs Miss Geall and Miss Sartin left the room during the discussion to increase the grant to the Museum.

It was **RESOLVED** that:

The report of the Finance, Policy and Administration Committee meeting held on 16 March 2015 (including the report of the Personnel Sub Committee held on 2 February) be noted.

Note: Cllrs Miss Geall, Dr Radford and Miss Sartin wished it to be recorded that they abstained from the vote to receive the report of the Finance, Policy and Administration Committee.

There being no further business, the meeting closed at 19:45