

**MINUTES OF PLANNING SUB-COMMITTEE MEETING HELD ON MONDAY 9 JULY 2012  
IN THE ROBIN ROOM, THE CASTLE, HERTFORD AT 6.00PM**

PRESENT: Councillor N Wilson, in the Chair  
Councillors Mrs B Haddock, D Poole, P Ruffles and R Willis.

IN ATTENDANCE: Tricia Carpenter (minutes)

**111 APOLOGIES FOR ABSENCE**

Cllr R Radford (unwell)

**112. DECLARATIONS OF INTEREST**

Cllrs Poole, Ruffles Willis and Wilson	Personal	Planning Application 3/12/0986/FP, Osborn House, 138 North Road	The adjoining neighbour is known to Cllrs
Cllr P Ruffles	Personal	Planning Application 3/12/1068/FP, 3 Tower Street	Friend of the applicant
Cllr R Willis	Personal	Planning Application 3/12/0776/FP, 18-19 Calton Court, Windsor Drive	Member of the Tenants Association

**113. THE MINUTES**

It was **RESOLVED** that:

The Minutes of the Sub-Committee Meeting held on 25 June 2012 were approved as a correct record of the proceedings, and the Chairman was authorised to sign the same.

**114. MATTERS ARISING FROM THE MINUTES NOT DEALT WITH ELSEWHERE ON THE AGENDA – PAPER A**

It was **RESOLVED** that:

The action sheet be noted.

**115. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC**

None.

**116. PLANNING APPLICATIONS**

The Committee considered current planning applications, and commented as follows:

3/12/0931/LB/JS	1 The Courtyard, Hertingfordbury Road	Replacement of rear window with door
No objection		

3/12/0776/FP/TA	18-19 Calton Court, Windsor Drive	Change of use of flats 18 and 19 Calton Court to Doctors Surgery
It was noted that a Doctor's surgery already existed in nearby Tudor Court and the Committee was keen to ensure that the existing permission at Tudor Way was		

extinguished in order to ensure there was not a loss of three dwellings for Doctor surgery use. Nevertheless the Committee also expressed reservations regarding the need the need for two flats in Calton Court for this purpose.

3/12/0983/FP/JS	2 The Chestnuts	Single storey side and rear extension
No objection		

3/12/1010/LB/SD	Hertford Library, Old Cross	Reinstatement of doors to main entrance lobby and replacement of modern doors to side of main entrance lobby. Reinstatement of partition wall to subdivide ground floor room and part stud one wall. Reinstatement of door opening with sympathetic door/frame/architrave to 2 <sup>nd</sup> floor
No objection, although the Conservation Officer was asked to examine the application to ensure no loss of historical features.		

3/12/0986/FP/TA	Osborn House, 138 North Road	Two storey rear extension & existing loft conversion extended into new roof with proposed rear dormer
No objection		

3/12/1006/FP/AK	22 Cranborne Close	Two storey rear extension
No objection		

3/12/1033/FP/AK	26 Burleigh Road	Two storey side extension
No objection		

3/12/1036/FP/AK	18 Desborough Close	Replacement roof to front elevation and re-rendering of property
No objection		

3/12/1068/FP/TA	3 Tower Street	First floor rear extension
Objection, the development was considered overbearing, resulting in overshadowing to the neighbour at 1 Tower Street		

Councillors P Ruffles and N Wilson declared that any views expressed about applications were on the evidence before them so far, and at this meeting. They reserved the right to speak on additional evidence, which may be presented to him subsequently as a District Councillor.

**117. DECISIONS RECEIVED FROM HERTFORDSHIRE COUNTY AND EAST HERTS COUNCILS**

It was **RESOLVED** that:

The review of decision notices from East Herts Council be noted.

**118. CORRESPONDENCE**

None

**119. GATE AT MILLBRIDGE**

The gate on the Millbridge beside the River Lea had been closed for several weeks as a result of a faulty locking mechanism. It was understood that Officers at East Herts

Council were aware of the fault, but were reliant on just one officer, who knew where to obtain a replacement, which was of French design.

The walkway had been created in 1996 as a planning requirement following an adjacent development, and whilst the gate was always locked at 6pm, the right of public access was available during the day. The Committee was keen to ensure that the public access was maintained and therefore requested that, in order to ensure the faulty mechanism was repaired as a matter of some urgency, a letter was forwarded to the Chief Executive at East Herts Council requesting that other officers were made aware of where to source a replacement and that the repair take place without delay.

It was RESOLVED that:

A letter be forwarded to the Chief Executive of East Herts Council to request that the repair be expedited.

**120. ITEMS FOR FUTURE AGENDA**

None.

The meeting closed at 6.55pm.