

**MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 29 OCTOBER 2012**

Present:

The Worshipful the Mayor of Hertford
Councillor Miss J Sartin

Councillors

P Boyle, Miss C Geall, Mrs B Haddock, Mrs B Mansfield,
D Poole, Dr L E Radford, R Radford, P Ruffles,
Miss I Sigmac, Dr Stevenson, R Willis and N Wilson

Officers

Town Clerk – Ms N L Villa
Civic Administration Manager – Ms T Carpenter

In attendance

2 Members of the public

Prayers – The Rev'd. Barbara Routley, (Mayor's Chaplain) led the Council in the opening prayers.

Presentations:

Prior to the commencement of the meeting, the Mayor presented a certificate to Youth Councillor Matt Reed in respect of his service to the Youth Town Council from 2009 – 2012.

227. DECLARATIONS OF INTEREST

Cllr P Ruffles	Disclosable Pecuniary	Castle Moat, if discussed.
Cllr P Ruffles	Prejudicial	Museum Lease, if discussed
Cllr R Radford	Prejudicial	Museum Lease, if discussed
Cllr Miss J Sartin	Prejudicial	Museum Lease, if discussed

228. MAYOR'S ANNOUNCEMENTS

The Mayor advised the Council of some of the many engagements she had attended in recent months and took the opportunity to thank the Deputy Mayor and those other Councillors who had deputised for her when she had been unable to attend engagements.

The Mayor reminded Members of the forthcoming Remembrance Sunday Parade and Service on 11 November 2012.

229. THE MINUTES

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 23 July 2012 be approved as a correct record and the Mayor be authorised to sign the same.

230. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

231. COMMUNITY SERVICES COMMITTEE

In the absence of the Chairman, the Vice Chairman, Councillor Peter Ruffles moved the report of the Community Services Committee meeting held on held on 3 September 2012 and the Youth Town Council meeting of 27 September 2012.

It was **RESOLVED** that:

The report of the Community Services Committee held on 3 September 2012 and the Youth Town Council meeting of 27 September 2012 be received.

232. DEVELOPMENT AND LEISURE COMMITTEE

Councillor Miss Isabel Sigmatic moved the report of the Development and Leisure Committee meeting held on 17 September 2012 (including the relevant reports of the Planning Sub-Committee meetings of 11 June, 25 June, 9 July, 23 July, 6 August and 20 August 2012)

It was **RESOLVED** that:

Having given effect to the above amendment, the report of the Development and Leisure Committee meeting held on 17 September 2012 (including the relevant reports of the Planning Sub-Committee meetings of (11 June, 25 June, 9 July, 23 July, 6 August and 20 August 2012) be received.

233. FINANCE, POLICY AND ADMINISTRATION

Cllr Miss Chantal Geall moved the report of the meeting of Finance, Policy and Administration Committee held on 15 October 2012 and the report of the Personnel Sub Committee held on 1 October 2012.

Min 234 (i) Financial Regulations

The Committee **RECOMMENDED** adoption of revised Financial Regulations, which reflected changes in law, Council property or best practice.

It was **RESOLVED** that:

The recommended revised Financial Regulations be adopted and included in the Constitution.

234. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** that:

In view of the confidential nature of the following item, which related to the business matters of other individuals and organisations, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.

235. CONFIDENTIAL STAFF MATTER

The Clerk provided the Council with a verbal update of a staff matter.

There being no further business, the meeting closed at 7.45pm.