

MINUTES OF A MEETING OF HERTFORD TOWN COUNCIL
HELD IN THE ROBIN ROOM, THE CASTLE, HERTFORD ON
MONDAY, 28 OCTOBER 2013

Present:

The Mayor of Hertford
Councillor P Moore

Councillors

P Boyle, Miss C Geall, M McCormick, Dr L Radford, P Ruffles, Miss J Sartin, Miss I
Sigmatic, A Stevenson, R Willis and N Wilson

Officers

Town Clerk – Ms N L Villa
Civic Administration Manager – Ms P Carpenter
I member of the public

Prayers – The Mayor’s Chaplin, The Rev’d Alan Stewart led the Council in the opening prayers, which included a minute’s silence in remembrance of Cllr Russell Radford who had recently died.

222. DECLARATIONS OF INTEREST

None

223. MAYOR’S ANNOUNCEMENTS

The Mayor provided the Committee with a list of the recent events she had attended and spoke of the recent visits to the Guides, Beavers and Scouts, where she had presented certificates

224. THE MINUTES

Minutes 108 – Cemetery Bramfield Road

Cllr Ruffles advised members that he had recently met with Highways officers to look to address the parking issue outside the Cemetery on Bramfield Road. It was expected that a future proposal would be forthcoming which retained some parking on Bramfield Road, but that yellow lines would be provided around the entrance to the Cemetery. It was unlikely that the scheme would be forthcoming in the near future.

It was **RESOLVED** that:

The minutes of the Full Town Council meeting held on 8 July 2013 be approved as a correct record and the Mayor be authorised to sign the same.

225. QUESTIONS AND/OR STATEMENTS FROM MEMBERS OF THE PUBLIC

None.

226. COMMUNITY SERVICES COMMITTEE

Councillor N Wilson moved the report of the Community Services Committee meeting held on 16 September 2013.

It was **RESOLVED** that:

The report of the Community Services Committee held on 16 September 2013 be received.

227. DEVELOPMENT AND LEISURE COMMITTEE

Councillor Miss Isabel Sigmac moved the report of the Development and Leisure Committee meeting held on 30 September 2013 (including the relevant reports

of the Planning Sub-Committee meetings of 20 May, 10 June, 24 June, 8 July, 22 July, 5 August, 19 August, 2 September and 16 September 2013).

Minute 191 – Fingerposts at Sainsbury’s

It was noted that an East Herts Council Planning Officer had recently met with Sainsbury’s regarding the relocation of the fingerposts, and that Sainsbury’s had no objection to the relocation. However no action had been taken and the Town Clerk agreed to contact East Herts Council again in this regard.

Minutes 193 - Tourist Information Centre

The Chairman confirmed that, in view of the renewal of the TIC lease in 2015, a detailed strategic review would take place to ascertain how the TIC would look going forward.

It was **RESOLVED** that:

The report of the Development and Leisure Committee meeting held on 30 September 2013 (including the relevant reports of the Planning Sub-Committee meetings of 20 May, 10 June, 24 June, 8 July, 22 July, 5 August, 19 August, 2 September and 16 September 2013) be received.

228. FINANCE, POLICY AND ADMINISTRATION

Councillor Miss C Geall moved the report of the meeting of the Finance, Policy and Administration Committee held on 14 October 2013 (including the report of the Personnel Sub Committee held on 2 September 2013)

Minute 218 – Community Grants

It was requested that a press release be issued to confirm the award of the recent Community Grants.

Personnel Sub Committee

It was requested that consideration be given to a salary review. The Chairman of the Personnel Sub Committee, Cllr A Stevenson, confirmed that the salaries for 2014/15 would be examined at the next meeting of the Personnel Sub Committee.

Financial Risk Assessment

It had been recommended by the Finance, Policy and Administration Committee that the Town Council resolves to approve the contents of the Financial Risk Assessment for 2013/14.

It was **RESOLVED** that:

- a) The report of the Finance, Policy and Administration Committee meeting held on 28 October 2013 (including the report of the Personnel Sub Committee held on 2 September 2013) be noted and,

b) The Council **approves** the Financial Risk Assessment for 2013/14

229. NOMINATIONS TO HERTFORD'S POOR ESTATE CHARITY

The Council had been requested to nominate a representative to Hertford's Poor Estate Charity. It was noted that the Charity met four times per year on a week day morning and further information was sought as to the timings of the meetings. Cllr Miss Sartin expressed a willingness to act as the Council's representative, but her availability would depend on the meetings taking place in the early part of the morning.

It was RESOLVED that:

Cllr Miss Sartin be nominated as the Council's representative on Hertford's Poor Estate Charity, dependant on the timings of the meetings.

There being no further business, the meeting closed at 1955.